

In Partnership with Select Operated Plant Time Sheet



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Operator Time Sheet

Customer:..... Week Ending:.....
Site Address: Machine:
..... Operator:

	Start Time	Break	Finish Time	Hours Charged	Fleet No EX/EL/FL/X-Hire MUST be Completed DAILY	Cost Code
Monday						
Tuesday						
Wednesday						
Thursday						
Friday						
Saturday						
Sunday						
TOTAL						

Operators signature:.....

TIMESHEETS MUST BE RECEIVED BY MANDO SOLUTIONS BY 5.00 PM MONDAY

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. No alterations allowed after signature. 2. No allowance made for rain. 3. All damages and punctures are the hirers responsibility. 4. All hires are subject to CPA Model Conditions. | <ol style="list-style-type: none"> 5. Unsigned/Incomplete time/inspection sheets will result in non payment of wages. 6. 1 hr break will be automatically deducted per 8 hr day unless specifically authorised otherwise. 7. Failure fully complete the EX/EL/FL number on the DAILY Sheet WILL result in non-payment. |
|--|---|

Site Authorised Signature:

Print Name: **Week Ending:** **Hours:**

Inspection/Report Sheet

Site Induction completed on (date)

Operator Signature to confirm he has risk assessed his duties, attended induction and understood

Check Items	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Comments	
1. Greased									
2. Fuel, oil and water									
3. Mirrors									
4. Wipers, Washers & Cab glass									
5. Bucket teeth and cutting edge									
6. Bucket pins and linkage									
7. Under carriage/Tracks									
8. Brakes/Handbrake									
9. Flashing Beacon/Lights									
10. Lifting eye, boom, SLI									
11. Body work									
12. Tyres/Wheel nuts									
Quick Hitch								Operator:	
A. Greased									Signature:
B. Checked for cracks									
C. Safety pin (Where applicable)								Date:	