



Time sheet

For week ending Sunday

Contractor (Hirer)

Address of Job

Operator's Name

Machine No.

Van No.

"Maple House", Kingswood Business Park, Holyhead Road, Albrighton, Wolverhampton, WV7 3AU
 Telephone: 01902 373785 Fax: 01902 374212

Day	Job Time				Hours					Cause of stoppage or nature and time of breakdown oil get - used	Daily safety checks	Mon	Tue	Wed	Thur	Fri	Sat	Sun	
	Start AM	Finish PM	Meal-time All'ces	Hours	Machine worked	Standing or Idle	Operatr's Trav. Time	Break-down	Repairs and Adjusts		Oil, Fuel & Coolant Levels								
Mon											Oil, Fuel & Coolant Leaks								
Tue											Wheels & Nuts								
Wed											Tyres/Tracks								
Thur											Windows & Wipers								
Fri											Mirrors								
Sat											Steps & Handrails								
Sun											Lights								
Weekly totals					*						Horn								
											Reverse Bleeper								
											Seat Belt								
											Instruments								
											Fire Extinguisher								
											Steering								
											Air Conditioning								
											Body-Up Buzzer								
											TV Camera								
											Radar								
											Lift & Crowd Operation								

I confirm the forgoing particulars and that the weekly inspection for which I am responsible under the Factories Act 1948, has been carried out and that I have made the necessary entry in the register kept on the machine.

Operator's signature: _____

The time and hours shown hereon are correct and charges invoiced on that basis will be accepted by the Hirer.

For and on behalf of CONTRACTOR (Hirer)

Signature: _____ **Date:** _____

Machine hours:

Van mileage

Brakes	Park								
	Test area								
	SIMRET%								
Any defects reported									
Operators initials									
Machine:									
Plant No.:									
Hours:									
Week Beginning:									

BONUSES:

COMMENTS

SPARES RECEIVED: